



**Assessment & Learning in Practice Settings (ALPS)  
Centre for Excellence in Teaching & Learning (CETL)**

**Operational Plan (*revised November 2006*)  
December 2006 - July 2008**

The ALPS Operational Plan should be read in conjunction with the ALPS Strategic Plan (*revised November 2006*)  
<http://vkp.leeds.ac.uk/Drive/gotodoc.jsp?doc=576823>

and the ALPS Operational Plan Timeline (*revised November 2006*)  
<http://vkp.leeds.ac.uk/Drive/gotodoc.jsp?doc=576839>

This document is the ALPS Operational Plan and will deliver the six strategic aims of the ALPS Strategic Plan:

- A1. to develop and improve assessment and thereby learning in practice settings for all health & social care students
- A2. to develop the competence of people who support and assess health and social care students in practice settings
- A3. to enhance the role of service-users and carers in assessment and learning in practice settings
- A4. to develop effective project management, evaluation and partnership working
- A5. to research and disseminate assessment practice
- A6. to respond to and influence national and international policy and culture in assessment

Partners will develop their own Operational Plans to implement the programme of work within their own institution. The Joint Management Group has overall responsibility for the delivery of the ALPS Operational Plan.

**Points to note:**

- The Operational Plan addresses all three Phases of the ALPS programme. The original Phases were staged running consecutively. ALPS is now beginning to transform practice and embed activities. Consequently the Phases have been revised:
  - Phase 1 Descriptive & Developmental – years 1 - 3
  - Phase 2 Transformative – years 2 - 5
  - Phase 3 Evaluative & Embedding – year 3 onwards
- All target dates are set at the end of a month.

The next review of the Operational Plan will take place at Easter 2007 and then again around November 2007.

ALPS Operational Plan – December 2006 - July 2008

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Target date	Lead
<p><b>A1. Aim:</b> to develop and improve assessment and thereby learning in practice settings for all health &amp; social care students</p> <p><b>Outcome:</b> health &amp; social care students graduate from courses fully equipped to perform confidently &amp; competently at the start of their professional careers</p>	<p>A1.1 Map core/generic competences across all partners' under-graduate and pre-registration health &amp; social care courses</p>	<p>a. Communications skills map produced</p> <p>b. Revisions to map incorporating feedback from assessors, students &amp; service users &amp; carers</p> <p>c. Tools Group to agree what &amp; how to embed in formative assessment of communication skills, &amp; explore where might be used in summative assessment</p> <p>d. Teamworking competency mapping underway</p> <p>e. Teamworking skills map produced</p> <p>f. Tools Group to agree what &amp; how to embed in formative assessment of teamworking skills, &amp; explore where might be used in summative assessment</p> <p>g. Ethical practice</p>	<p>a. Detailed analysis of communication skills. Common standards identified and agreed up to point of registration. Mapping of definitions &amp; performance criteria</p> <p>b. Communication skills consultation undertaken involving assessors, students, service users &amp; carers</p> <p>c. Analysis of feedback from consultation. Recommendations submitted to Tools Group.</p> <p>d. CCMWG start teamworking mapping</p> <p>e. Consultation exercise undertaken by PSIGs</p> <p>f. Analysis of feedback from consultation. Recommendations submitted to Tools Group.</p> <p>g. CCMWG start ethical</p>	<p>a. December 2006</p> <p>b. by May 2007</p> <p>c. April 2007 onwards</p> <p>d. February 2007</p> <p>e. April 2007 onwards</p> <p>f. May 2007</p> <p>g. May 2007</p>	<p>a. <b>CCMWG</b></p> <p>b. <b>CCMWG</b></p> <p>c. <b>CCMWG</b></p> <p>d. <b>CCMWG</b></p> <p>e. <b>PSIGs</b></p> <p>f. <b>Tools Group</b></p> <p>g. <b>CCMWG</b></p>

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Target date	Lead
		competency mapping underway  h. Ethical practice skills map produced  i. Tools Group to agree what & how to embed in formative assessment of ethical practice skills, & explore where might be used in summative assessment  j. Identify other possible areas for further mapping of additional generic competences	practice mapping  h. Consultation exercise undertaken by PSIGs  i. Analysis of feedback from consultation. Recommendations submitted to Tools Group.  j. JMG to discuss	h. ?July 2007  i. ?September/October 2008  j. September 2007	h. <b>CCMWG</b>  i. <b>CCMWG</b>  j. <b>JMG</b>
	A 1.2 Consult & identify effective practice in work-based learning and assessment across partnership.  Enhance validity & reliability of assessment tools	a. Literature review & practice survey provide evidence base by which to identify effective practice & tools  b. Recommendations received by Tools Group  c. Tools Group agrees basis against which effective practice & tools identified	a. Specification for & commissioning of literature review  b. Literature review completed & recommendations made to Tools Group  c. Synthesis of competency maps, effective practice & mobile technologies	a. February 2007  b. March 2007  c. April 2007 onwards	a. <b>BORG</b>  b. <b>BORG</b>  c. <b>Tools Group</b>
	A.1.3 Develop a Virtual Assessment Environment (VAE) & range of reusable assessment resources	a. VAE specification agreed	a. ITG & partners agree specification ensuring practice-based assessment, learning & teaching, partner institutional strategy requirements are taken into	a. December 2006	a. <b>ITG/MTPM</b>

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Target date	Lead
		<p>b. Procurement completed</p> <p>c. Implementation strategy developed</p> <p><i>Once the procurement exercise has been completed a full implementation strategy will be developed providing more detail</i></p>	<p>account</p> <p>b. Procurement exercise undertaken, contracts awarded &amp; services delivered</p> <p>c. Implementation strategy will address:</p> <ul style="list-style-type: none"> <li>- development of resources &amp; services as informed by educationalists &amp; practice</li> <li>- appropriateness of delivery method</li> <li>- use of pilots to test proof of concept</li> <li>- developing partner infrastructures</li> <li>- developing interfaces to accommodate practice-setting infrastructures</li> <li>- training &amp; on-going support of users</li> <li>- embedding of mobile technologies</li> <li>- review of services provided</li> <li>- sustainability</li> </ul>	<p>b. March 2007</p> <p>c. June 2007 onwards</p>	<p>b. ITG/MTPM</p> <p>c. ITG/MTPM</p>
	<p>A1.4 Develop and pilot assessment 'tools', standards and framework for assessing generic competences in practice across partnership</p>	<p>a. Tools, standards and framework developed and agreed as reliable and valid by practice assessors/ service users &amp; carers/students/tutors/ /PSRBs/HEIs</p>	<p>a. Identify &amp; develop learning &amp; assessment electronic tools - formative &amp; summative - in conjunction with CCMWG &amp; partners incorporating effective practice, ensuring they are appropriate to electronic</p>	<p>a. May 2007 onwards</p>	<p>a. Tools Group</p>

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Target date	Lead
	Modification & revalidation of modules & course components	<p>b. A range of practice based assessment tools are piloted, evaluated &amp; reported, with recommendations, to JMG</p> <p>c. JMG provides recommendations for partners to implement formative assessment using evaluated tools</p> <p>d. Students formatively assessed using multiple judgements by different assessors in a large sample of diverse practice situations, improving confidence, competence, assessment validity, reliability &amp; inter-professional working skills</p>	<p>delivery</p> <p>b. Pilot tool (aligning pilot sites with assessors, service users, carers &amp; students) with interprofessional formative assessment experience) via:</p> <ul style="list-style-type: none"> <li>• partner workshops</li> <li>• consultations with professions &amp; students</li> <li>• external reviews</li> </ul> <p>c. JMG considers evaluation Group report &amp; makes recommendations</p> <p>d. PSIGs support process to introduce &amp; embed changes to curricula ensuring that work on common competencies, use of effective practice, tools, mobile assessment, involvement of service users, carers, peer &amp; self assessment are incorporated</p>	<p>b. August 2007 onwards</p> <p>c. ?March 2008</p> <p>d. May 2008 onwards</p>	<p><b>b. PSIGs/Tools Group/RG</b></p> <p><b>c. JMG</b></p> <p><b>d. PSIG</b></p>

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Milestone & Target date	Lead
<p><b>A2. Aim:</b> to develop the competence of people who support and assess health and social care students in practice settings</p> <p><b>Outcome:</b> health &amp; social care professionals, and students are trained as scholarly assessors in ALPS methods of assessing professional competences</p>	<p>A2.1 Enable health &amp; social care professionals, to acquire higher levels of knowledge &amp; skills about adult learning theory &amp; practice based assessment</p>	<p>a. 25% - 50% of existing health &amp; social care practice based assessors receive update training which includes ALPS developments</p> <p>b. All new mentors/assessors receive up to date information &amp; training from ALPS</p> <p>c. 100% of all existing &amp; new staff receive up to date information &amp; training from ALPS on an annual basis</p>	<p>a1. provide programmes of training and dissemination events for practice based assessors using existing HEI partners' expertise a2. provide learning materials to support &amp; train staff a3. H&amp;SC professionals carry out learning and assessment research a4. explore awarding of credits by professional bodies for trainers</p> <p>b1. provide programmes of training and dissemination events for practice based assessors using existing HEI partners' expertise b2. provide learning materials to support &amp; train staff b3. H&amp;SC professionals carry out learning and assessment research</p> <p>c1. provide programmes of training and dissemination events c2. update learning materials to support &amp; train staff c3. H&amp;SC professionals carry out learning and assessment research</p>	<p>a. December 2006- August 2007</p> <p>b. December 2006- August 2007</p> <p>c. September 2007 onwards</p>	<p><b>a1. PSIGs</b></p> <p><b>a2. ACT/PSIGs</b></p> <p><b>a3. PSIGs</b></p> <p><b>a4. ACT</b></p> <p><b>b1. PSIGs</b></p> <p><b>b2. ACT/PSIGs</b></p> <p><b>b3. PSIGs</b></p> <p><b>c1. PSIGs</b></p> <p><b>c2. ACT/PSIGs</b></p> <p><b>c3. PSIGs</b></p>
	<p>A2.2 Collaborate with NHSY&amp;H mentor/assessor support</p>	<p>a. Common approach to assessor/mentor training established</p>	<p>a. Active involvement of all partners in NHSY&amp;H mentor/assessor</p>	<p>a. December 2006 onwards</p>	<p><b>a. PSIGs</b></p>

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Milestone & Target date	Lead
	<p>initiatives to ensure best fit with HEI activities</p> <p>Range of practice placements extended as increased number of multi-professional assessors</p>	<p>b. Qualification and progression framework agreed and established between NHSY&amp;H and HEIs</p> <p>c. Qualifications in mentorship, practice education &amp; assessor training become multi-professional &amp; these assessors become the norm</p> <p>d. Mobile technologies improve assessment &amp; learning</p>	<p>initiatives</p> <p>b. Consult with professions not covered by NHSY&amp;H scheme and agree how to progress</p> <p>c1. Review and adapt existing courses c2. Development of new assessor/mentor modules/courses. c3. Promote multi-professional take-up to modules/courses</p> <p>d. Mentors/assessors trained on the use of mobile technologies as a tool to support student learning &amp; undertake formative &amp; summative assessment</p>	<p>b. June 2007</p> <p>c1. June 2007 c2. December 2007 c3. January 2008</p> <p>d. January 2008 onwards</p>	<p><b>b. JMG</b></p> <p><b>c1. PSIGs</b> <b>c2. PSIGs</b> <b>c3. PSIGs</b></p> <p><b>d. PSIGs</b></p>
	<p>A2.3 Offer staff appropriate development opportunities and ensure ALPS objectives &amp; staff objectives are aligned</p>	<p>Staff are appropriately recruited, trained &amp; offered staff development to fulfil ALPS' objectives</p>	<p>ALPS Fellows or equivalent appointed. New staff in PSIGs/Core Team are given induction</p>	<p>January 2007</p>	<p><b>PSIG leads/ACT</b></p>
	<p>A2.4 Reward staff for enhancing work of ALPS</p>	<p>a. Reward mechanism agreed within each partner HEI</p>	<p>a1. ALPS objectives integrated in staff development &amp; review schemes a2. Possible activities include rewarding staff through secondment/ fellowship/ sabbaticals/ promotions/ special payments/ honoraria/</p>	<p>a.summer 06 &amp; onwards</p>	<p><b>PSIG Leads</b></p>

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Milestone & Target date	Lead
		<p>b. Funding secured from within partnership &amp; outwith for use in mini project scheme e.g. NHSY&amp;H</p> <p>c. ALPS offers opportunities to external staff/providing collaborative environment. Practice partners involved in publications &amp; presentations (providing critical evidence for their KSF and career development)</p>	<p>awards/ Masters courses/conferences</p> <p>b1. Identify sources of funding b2. bid for funding b3. launch small grant scheme &amp; make awards</p> <p>c1. Updating of database of key staff in each profession/HEI who participate/have interest in ALPS c2. Develop mechanism to include external practitioners, e.g. honorary appts/small project money for practice staff c3. Support partner HEIs to maintain reward mechanism &amp; thereby address sustainability issues</p>	<p>b1 &amp; 2. December 2006 onwards</p> <p>b3. January 2007 onwards</p> <p>c1. December 2006 onwards</p> <p>c2. December 2006 onwards</p> <p>c3. December 2006 onwards</p>	<p><b>PSIG Leads</b></p> <p><b>D/PM</b></p> <p><b>D/PM/PSIG leads</b></p> <p><b>ACT</b></p> <p><b>PSIGs</b></p> <p><b>PSIGs</b></p>
	<p>2.5 Enable health &amp; social care students to acquire higher levels of knowledge &amp; skills about adult learning theory &amp; practice based assessment</p>	<p>Students involved in self- &amp; peer assessment</p> <p>Student feedback is positive on use of tools/methods</p>	<p>Students to use ALPS tools methods in formative self- &amp; peer assessment</p> <p>Students engaged with mobile technologies in pilots &amp; roll out</p>	<p>September 2007 onwards</p> <p>May 2007 onwards</p>	<p><b>PSIGs</b></p> <p><b>ITG/PSIGs</b></p>
	<p>A2.6 Work with PSRBs keeping them informed of proposed changes to approved courses</p>	<p>Changes to course documentation approved by HEI &amp; PSRBs</p>	<p>a. Maintain contact with PSRBs and ensure kept updated with ALPS work</p> <p>b. DIG/Advisory Board manage lines of</p>	<p>a. September 2007 (formal meeting) &amp; ongoing (informal by partners)</p> <p>b. February 2007 onwards (DIG) &amp;</p>	<p><b>a. JMG/DIG</b></p> <p><b>PSIG leads</b></p> <p><b>b. DIG/AB</b></p>



Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Milestone & Target date	Lead
		Re/Validation successful	communication c. Continue to identify & respond to any PSRB concerns d. Ongoing programme of revalidation exercises in partner HEIs	ongoing (Advisory Board) c. December 2006 onwards d. September 2007 onwards	c. <b>JMG</b>  <b>PSIGs</b>

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Milestone & Target date	Lead
<p><b>A3. Aim:</b> to enhance the role of service-users and carers in assessment and learning in practice settings</p> <p><b>Outcome:</b> service users &amp; carers are part of the process of practice-based competence assessment</p>	<p>A3.1 Develop, extend &amp; roll out programmes to include service users &amp; carers</p>	<p>a. Report of existing service user &amp; patient carer involvement in partner activities</p> <p>b. Service User &amp; Carer Working Group (SUCWG) established</p> <p>c. Service users &amp; carers are involved in the ALPS assessment process &amp; their feedback is incorporated</p> <p>d. Register of service users &amp; carers available</p>	<p>a. Map existing involvement of service users &amp; carers in partners:</p> <ul style="list-style-type: none"> <li>• student recruitment</li> <li>• curriculum development</li> <li>• teaching &amp; assessment (on campus/in practice placements)</li> <li>• ALPS management &amp; partner involvement</li> </ul> <p>b. JMG agree to establish group, membership, terms of reference &amp; meeting schedule agreed</p> <p>c. SUCWG direct a programme of work to be undertaken by PSIGS &amp; ACT</p> <p>d. Register compiled &amp; maintained by SUCWG as a resource for partners to work with service users &amp; carers</p>	<p>a. December 2006</p> <p>b. January 2007</p> <p>c. January 2007 onwards</p> <p>d. March 2007 onwards</p>	<p>a. LDO</p> <p>b. LDO</p> <p>c. SUCWG/PSIGs</p> <p>d. SUCWG</p>
		<p>a. Dissemination Plan updated. Service users &amp; carers are:</p> <ul style="list-style-type: none"> <li>• aware of ALPS programme</li> <li>• represented on PSIGs, &amp; partner-related groups</li> <li>• contributing to ALPS activities, eg. Management Group meetings, newsletters,</li> </ul>	<p>a. Promote &amp; publicise ALPS programme of work across own &amp; external networks (community &amp; voluntary groups), including NHSY&amp;H/Patient &amp; Public Involvement by:</p> <ul style="list-style-type: none"> <li>• presentations/speakers</li> <li>• newsletter articles</li> <li>• leaflet</li> <li>• service user &amp; carer representation on:                             <ul style="list-style-type: none"> <li>- Working Groups</li> </ul> </li> </ul>	<p>a. May 2007 &amp; ongoing</p>	<p>a. DIG/PSIGs</p>

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Milestone & Target date	Lead
		Common Competency & IT work, etc	<ul style="list-style-type: none"> <li>- PSIGs</li> <li>- partner/school groups</li> </ul>		
		<p>b. Partners are members of service users &amp; carers networks contributing to meetings &amp; activities</p> <p>c. JMG &amp; partners can identify extent of service user &amp; carer involvement in ALPS</p>	<p>b. Partner representation on service user &amp; carer network groups</p> <p>c. Progress report to JMG</p>	<p>b. December 2006 &amp; ongoing</p> <p>c. May 2007</p>	<p><b>b. PSIGs</b></p> <p><b>c. DIG/SUCWG</b></p>
		<p>a. Service users &amp; carers:</p> <ul style="list-style-type: none"> <li>• learn to be teachers /assessors</li> <li>• receive induction &amp; ongoing support whilst contributing to partner activities</li> <li>• act as facilitators to student &amp; staff learning, eg. simulated patients</li> <li>• contribute to assessment of student &amp; staff learning, eg. provide verified witness statements</li> <li>• are contributing members of PSIGs &amp; ALPS Working Groups</li> </ul> <p>b. Partners:</p> <ul style="list-style-type: none"> <li>• contribute to appropriate service user &amp; carers' networks</li> </ul>	<p>a. Develop new &amp; extend existing:</p> <ul style="list-style-type: none"> <li>• preparatory course/module/materials</li> <li>• induction with support systems</li> <li>• assessment &amp; teaching involvement</li> <li>• role in PSIG/ALPS management</li> <li>• ALPS contribution to service users &amp; carers networks to support ALPS programme of work</li> </ul> <p>b. Partners:</p> <ul style="list-style-type: none"> <li>• identify appropriate networks</li> <li>• contribute to networks</li> </ul>	<p><i>SUCWG will direct this programme of work (see 3.1.a activities) &amp; advise on timetable</i></p> <p>b. December 2006 &amp; ongoing</p>	<p><b>a. SUCWG</b></p> <p><b>b. PSIGs</b></p>

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Milestone & Target date	Lead
		<ul style="list-style-type: none"> <li>identify, share &amp; adopt effective practice</li> </ul>	<ul style="list-style-type: none"> <li>harvest effective practice agree &amp; adopt effective practice</li> </ul>		

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Target date	Lead
<p><b>A4. Aim:</b> to develop effective project management, evaluation and partnership working</p> <p><b>Outcome:</b> ALPS programme of work is implemented &amp; collaborative working is successful</p>	<p>A4.1 Maintain appropriate governance arrangements</p>	<p>a. HEI/Faculties provide management support eg. HR/finance &amp; champions</p> <p>b. ALPS Management Groups directing programme of work &amp; have terms of reference, membership &amp; meeting schedules</p>	<p>a. ALPS partners maintain commitment from their HEI/Faculties</p> <p>b. ALPS Management Groups functioning &amp; accountable</p>	<p>a. December 2006 &amp; ongoing</p> <p>b. December 2006 &amp; ongoing</p>	<p>a. <b>PSIGs</b></p> <p>b. <b>PM/JMG</b></p>
	<p>A4.2 Revise &amp; implement Strategic and Operational Plans</p>	<p>a. Updated Strategic &amp; Operational Plans available</p> <p>b. PSIGs update implementation plans</p>	<p>a. ALPS Strategic &amp; Operational Plans revised &amp; agreed</p> <p>b. PSIGs discuss &amp; revise implementation plans</p>	<p>a. December 2006</p> <p>b. January 2007</p>	<p>a. <b>PM/JMG</b></p> <p>b. <b>PSIGs</b></p>
	<p>A4.3 Maintain appropriate procedures and processes for managing workplan and finance</p>	<p>ALPS annual report available including partner reports</p>	<p>a. Reporting requirements obtained from HEFCE &amp; MEG develops reporting template.</p> <p>PSIG leads &amp; PM implement reporting requirements to meet HEFCE &amp; own HEI requirements</p>	<p>a. March 2007</p> <p>b. April 2007</p>	<p>a. <b>MEG</b></p> <p>b. <b>PSIGs/PM</b></p>
	<p>A4.4 Work in co-operation with stakeholders, partners and projects to ensure a coherent, common approach</p>	<p>ALPS:</p> <ul style="list-style-type: none"> <li>• builds on existing knowledge</li> <li>• avoids duplicating work with external projects</li> <li>• maximises &amp; disseminates ALPS outputs</li> </ul>	<p>ALPS:</p> <ul style="list-style-type: none"> <li>• Management Group membership to include stake-holders &amp; partners</li> <li>• responds to stakeholder input</li> <li>• networks with external groups &amp; projects &amp; uses their outputs</li> <li>• disseminates ALPS</li> </ul>	<p>December 2006 &amp; ongoing</p>	<p><b>JMG</b></p>

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Target date	Lead
			outputs		
	A4.5 Maintain effective Partner Site Implementation Groups with appropriate membership	PSIGs maintain & review terms of reference/ membership/meeting schedule agreed	a. PSIGs terms of reference reviewed b. Membership reviewed c. Meeting schedule updated	December 2006 & ongoing	<b>PSIGs</b>
	A4.6 Maintain & revise a PSIG work programme appropriate & relevant to ALPS	a. PSIG Operational Plan updated b. PSIGs delivering ALPS outcomes	a. ALPS Operational Plan available b. PSIGs revise & implement own Operational Plan	a. January 2007 b. February 2007 & onwards	a. <b>PM/JMG</b> b. <b>PSIGs</b>
	A4.7 Monitor, review and revise work programme and objectives as necessary	a. Reporting framework agreed b. PSIG reports available to MEG c. JMG review & revise Operational Plan d. Revised Strategic & Operational Plans agreed	a. MEG develop reporting framework meeting HEFCE requirements b. PSIGs produce reports as required c. MEG review & evaluate, reporting to JMG. JMG review programme of work & revise Strategic & Operational Plans, reporting as required to Advisory Board d. JMG report significant changes to Advisory Board & RAG	a. March 2007 b. May 2007 & every 6 months c. June 2007 & every 6 months d. July 2007 & every 6 months	a. <b>MEG</b> b. <b>PSIGs</b> c. <b>MEG</b> d. <b>AB</b>
	A4.8 Produce and implement an evaluation of ALPS programme of work	a. Monitoring and Evaluation Group continues to function b. Evaluation strategy implemented c. Evaluative data/reports produced for	a. MEG maintains & reviews terms of reference/ membership/meeting schedule agreed b. Evaluation strategy written & agreed by JMG c. All MEG & PSIG members engage in	a. January 2007 & ongoing b. February 2007 c. February 2007 & ongoing	a. <b>MEG</b> b. <b>MEG/JMG</b> c. <b>MEG/PSIGs</b>

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Target date	Lead
		JMG/HEFCE/partner HEIs  d. Interim evaluation report submitted to HEFCE  e. Formative & summative reports submitted to Advisory Board	evaluative work  d. MEG & PSIGs produce qualitative & quantitative data  e1. M&E Group oversee, co-ordinate and synchronise PSIG-led evaluation  e2. Formative evaluation every 6 months, summative evaluation at the end of each phase	d. April 2007  e1. January 2007 & ongoing  e2. July 2007, January 2008 & July 2008	d. <b>MEG/ PSIGS</b>  e. <b>MEG</b>
	A4.9 Contribute to the body of knowledge on working collaboratively across HEIs, subject areas & service providers	a. Research strategy & workplan published  b. Research programme into collaborative working is undertaken  c. Data collected on collaborative working	a. Research strategy & workplan includes areas of collaborative working  b. RG initiate & lead research into collaborative working  c. PSIGs, ACT & Management Groups develop activities to capture experiences & report  d. ALPS staff contribute to HE, professional & health & social care fora/agencies of policy development  e. ALPS publishes reports/papers disseminating knowledge on collaborative working	a. December 2006  b. <i>RG to advise research timetable</i>  c. <i>see above</i>  d. <i>see above</i>  e. <i>see above</i>	a. <b>RG</b>  b. <b>RG</b>  c. <b>PSIGs/ACT/ Management Groups</b>  d. <b>All</b>  e. <b>RG/DIG</b>

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Target date	Lead
<p><b>A5. Aim:</b> to research and disseminate assessment practice</p> <p><b>Outcome:</b> a body of scholarly knowledge of assessing professional competence is created &amp; contributes to changes in professional cultures</p>	<p>A5.1 Implement pedagogic research on ALPS programme of work</p> <p>Research &amp; evidence base developed to inform &amp; support positive changes in assessment practice</p>	<p>a. Programme of research initiated &amp; led by RG</p> <p>b. Research report received by JMG</p> <p>c. ALPS research culture developed, junior researchers mentored</p> <p>d. Dissemination of ALPS research across partner HEIs, professional groups &amp; HE</p>	<p>a. Research workplan implemented by working groups: - baselines &amp; outcomes research group - e-valuation (IT) group</p> <p>b. RG writes progress report for JMG</p> <p>c1. PSIGs to ensure ALPS, institutional &amp; school research strategies align</p> <p>c2. Partners research is co-ordinated to avoid duplication of effort and maximise ALPS outputs</p> <p>c3. Programme of pedagogic support/training (workshops, seminars, briefings on how to get started) agreed and implemented</p> <p>c4. ALPS Fellows contribute to pedagogic research</p> <p>d. Research outputs submitted: • papers • conference presentations • posters • workshops</p>	<p>a. December 2006 onwards</p> <p>b. March 2007</p> <p>c1. December 2006 onwards</p> <p>c2. December 2006 onwards</p> <p>c3. January 2007 onwards</p> <p>c4. December 2006 onwards</p> <p>d. December 2006 onwards</p>	<p>a. <b>RG</b></p> <p>b. <b>RG Chair/RO</b></p> <p>c1. <b>PSIG leads</b></p> <p>c2. <b>RO/RG</b></p> <p>c3. <b>RO</b></p> <p>c4. <b>ALPS Fellows</b></p> <p>d. <b>RG/PSIGs</b></p>

Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Milestone & Target date	Lead
-------------------------	------------------	---------------------	--	-------------------------	------



Strategic aim & Outcome	2006-2008 target	Evidence of success	2006-2008 Activities to achieve Target	Milestone & Target date	Lead
<p><b>A6. Aim:</b> to respond to and influence national and international policy and culture in assessment</p> <p><b>Outcome:</b> ALPS builds on existing &amp; contributes to national &amp; international scholarly knowledge</p>	<p>A6.1 Become a credible provider of advice on assessment of learning in practice settings influencing professional, statutory &amp; regulatory bodies nationally</p> <p>Network, collaborate &amp; share with national &amp; international individuals &amp; organisations</p>	<p>a. ALPS programme of work features in conference materials/publications/across networks</p> <p>b. Number of responses submitted, considered &amp; used</p> <p>c. Number of invitations to respond to consultations received</p> <p>d. ALPS staff are members of influential committees/agencies</p> <p>e. Number of research outputs submitted/accepted</p> <p>f. Citations in professional &amp; academic literature</p>	<p>a. promote ALPS through subject/higher education/ health &amp; social care fora: - conferences - meetings - publications - networks</p> <p>b. respond to PSRB/regional/ national/ international/subject/ professional consultations</p> <p>c. ALPS' view is sought by external bodies</p> <p>d. existing &amp; new opportunities are used to promote ALPS outputs</p> <p>e. Research &amp; dissemination programmes undertaken</p> <p>f. research outputs produced &amp; disseminated</p>	<p>a. December 2006 onwards</p> <p>b. December 2006 onwards</p> <p>c. July 2007</p> <p>d. December 2006 onwards</p> <p>e. December 2006 onwards</p> <p>f. December 2006 onwards</p>	<p><b>a. D&amp;IG</b></p> <p><b>b. AB/PSIGs</b></p> <p><b>c. AB/PSIGs</b></p> <p><b>d. JMG/PSIGs</b></p> <p><b>e. RG/DIG</b></p> <p><b>f. RG/DIG</b></p>

**Key**

<p><b>ALPS Management Groups:</b>          Advisory Board          Core Team Dissemination &amp; Impact Group          IT Group          Joint Management Group          Monitoring &amp; Evaluation Group          Research Group</p> <p><b>University of Leeds – internal monitoring:</b>          Risk Assessment Group</p>	<p><b>GLOSSARY:</b></p> <p>AB – Advisory Board          ALPS – Assessment &amp; Learning in Practice Settings          ACT – ALPS Core Team          CCMWG – Common Competency Mapping Working Group          CETL – Centre for Excellence in Teaching &amp; Learning          D&amp;IG – Dissemination &amp; Impact Group          HEI – Higher Education Institutions          HR – Human Resources          ITG – Information Technology Group          MTPM – Mobile Technologies Project Manager          KSF – Knowledge &amp; Skills Framework          LDO – Learning Development Officer          LT&amp;A – Learning, Teaching &amp; Assessment          MEG – Monitoring &amp; Evaluation Group          JMG – Joint Management Group          NHSY&amp;H – NHS Yorkshire &amp; the Humber          PSIG – Partner Site Implementation Group          PSRB – Professional, Statutory &amp; Regulatory Bodies          RAG- Risk Assessment Group          RG – Research Group          RO- Research Officer          SUCWG – Service Users and Carers Working Group          VAE – Virtual Assessment Environment</p>
--	--